Niall Walsh

niallwalsh57@gmail.com
niallwalsh.ie

Personal Profile

An analytical, logical and resourceful Multimedia Applications Development (BSc) student who is motivated to succeed. A keen problem solver who has experience in a broad range of office roles. Currently seeking a position in an innovative and progressive organisation, where I can develop personal skills, as well as industry specific skills, for flexible semester.

Key Skills

- Exceptional time management and job prioritisation skills
- Customer Service Experience
- Sound technical knowledge and problem solving skills
- Critical thinking and strong communication skills
- A collaborative team-player with capacity to work on own initiative

Education

2018 - Present	**Waterford Institute of Technology** **BSc in Multimedia Applications Development** Second year academic class rep Received a GPA of 3.94 in first year
November 2016-July 2017	**ICTC Ireland**, **WWETB, Cleaboy Business Park** **IT Support Specialist Course**
2011-2015	**University College Cork** **Bachelor of Food Science and Technology** Did not complete
2005-2011	**Newtown School, Waterford City.** **Leaving Certificate**

Projects:

- Using HTML and CSS, I developed a website for a golf society. Then modified the same site but added in Semantic UI framework.
- Using CSS, HTML, JavaScript, JSON, jQuery and Semantic, created a website for a band that included a lightbox type plugin and a modal form.
- For a Programming module, I designed a Space Invaders game using JavaScript and HTML
- Took part in various team meetings and worked as a group during work in start-up company, UCD English Language Academy.

Computer Skills:

Operating systems: Windows, Linux, Mac OS, Android

Programming languages: CSS, HTML, JavaScript, JSON, jQuery, MySQL

Software / Tools: Adobe Suite,, Maya, Mudbox, Notepad++, Visual Studio Code

Other: Canva, Glitch, Wordpress

Work Experience

June – August 2019   **UCD English Language Academy**
                                Executive Assistant

- Performed general admin duties to aid office coworkers
- In charge of posting to company social medias daily (Instagram and Facebook)
- Design of posters for placement around campus and of material for posting on social medias
- Organised the student activity programme. This involved liaising with the activity group leader and students themselves to decide on activities. Handled cash and bookings
- Handled office stock, post, printing, and handled IT issues as they arose

2018/2019   **WIT Student Ambassador**

- Represented the college on college open days
- Spoke in a friendly welcoming manner and gave out information regarding the college and relating to computing courses

August 2017 – August 2018   Waterford Institute of Technology Novus IT Department

- Customer service and money handling at WITcard Office and Project Spot while providing printing service, card access service, card printing and carrying out administrative tasks
- Tech support over the phone regarding general issues in an office environment
- Manned customer hotline during student registration to give support regarding online student photo upload website
- Management and maintenance of campus wide electronic access system with 500+ doors
- Stock management regarding access control equipment and printer supplies
- Ordering of stock from suppliers, national and abroad
- CCTV maintenance
- Phone installation
- Setup of networks, tills, PCs and printers for events
- Maintenance of PCs and Printers
- Installation of Point of Sales systems and training staff on how to use the systems
- Patch panel cable management
- Server OS installation and server backup

Interests and other Information

Keen interest in gym and fitness. Hiking, running, cycling

Gaming – video and board, movies, reading

Foodie

Full driving license

References

Jennifer McEntee – UCD ELA Sales and Marketing Manager
Email: jennifer.mcentee@ucd.ie
Phone: 01 7168761

Kate Kelly – WIT Novus IT Manager
Email: kkelly@wit.ie
Phone: 051-306226